

Dorothy Clive Garden.

Hire of the Bryan Mayer Pavilion – Terms and Conditions of Hire

1. The recommended capacity for a workshop is 12 people.
2. If you would like to bring your own electrical equipment they must be PAT tested and you must produce evidence of this.
3. Please do not use any of your own electrical equipment without the knowledge of the Duty Manager.
4. Do not allow children in the kitchen area. The hot water heater is extremely hot.
5. The foam Fire Extinguisher is located behind the door in the kitchen.
6. The use of candles or any naked flame is not allowed.
7. Any alcohol consumed on the premises must be with the prior knowledge of the Duty Manager.
8. All users must undertake and submit their own risk assessment before the commencement of the activity.
9. All users must leave the Pavilion clean and tidy as found. Please ensure that all dishes are washed, dried and put away in the appropriate cupboards. All work surfaces must be cleaned. All floors must be left clean and free of any debris a mop and brush and a hoover will be provided for your use. Please check that all toilets are left clean and tidy.
10. If when you arrive you deem the Pavilion to be untidy or in an unfit state please inform the Duty Manager straight away.
11. Any damage to property or equipment belonging to the Dorothy Clive Garden will incur charges.
12. Please place rubbish in a bin bag in the bin.
13. Please inform the Duty Manager that you are leaving.
14. Catering is by prior arrangement.
15. A payment of £100 will be required to secure your booking.

Cancellation Policy

If for any reason you need to cancel your booking with us please notify us in advance.

If cancellation is made up to 7 days before the date of the booking a £25 admin fee will be taken from your £100 payment.

If cancellation is made within 7 days of the date of your booking we would keep the full £100 hire Charge.

Please do not hesitate to contact 01630 647237 if you have any questions.

I fully accept the terms and conditions of hire.

Signed Date

